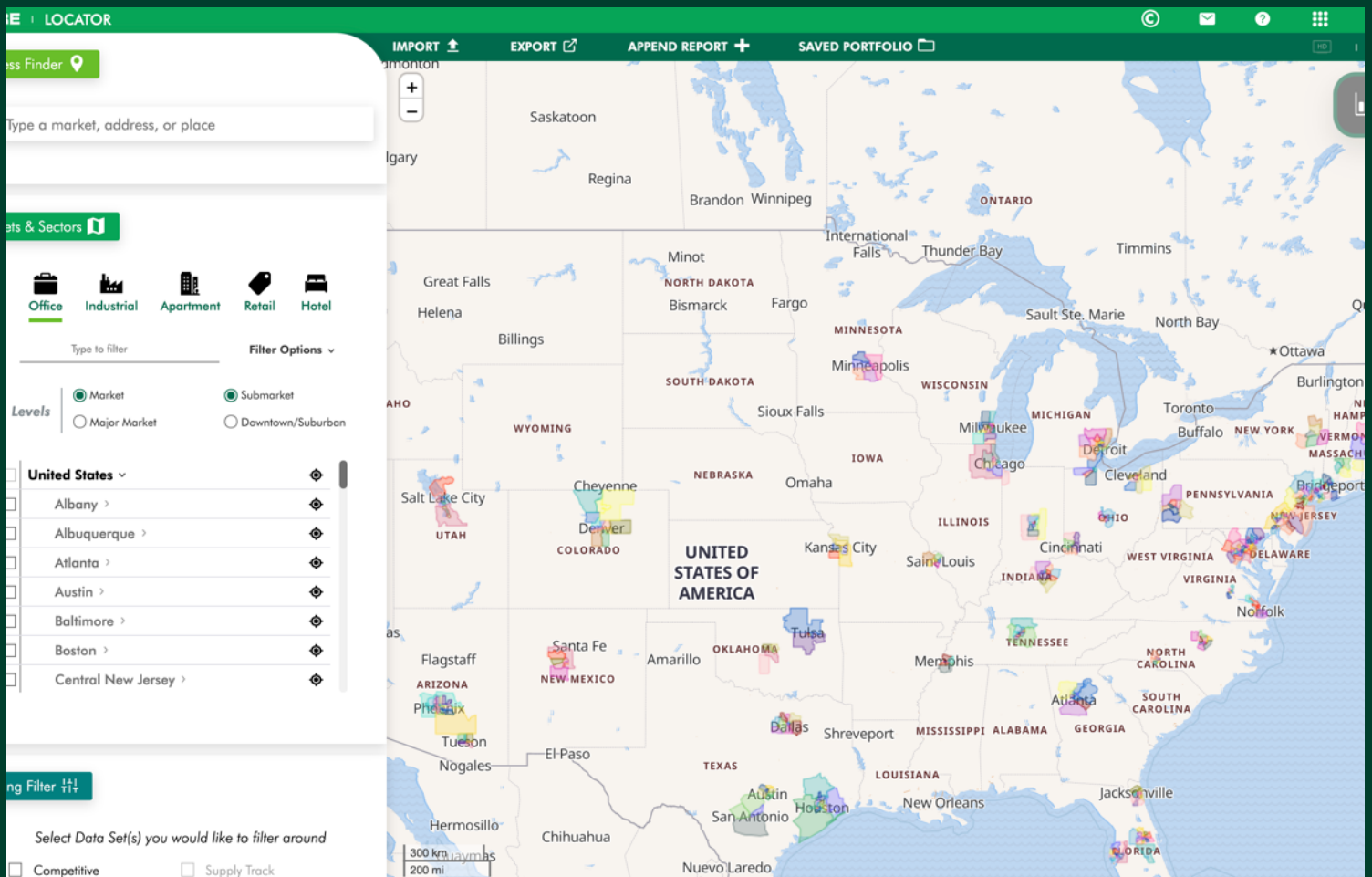


Locator User Guide

Connecting your locations
to CBRE market insights.

ECONOMETRIC ADVISORS

2022



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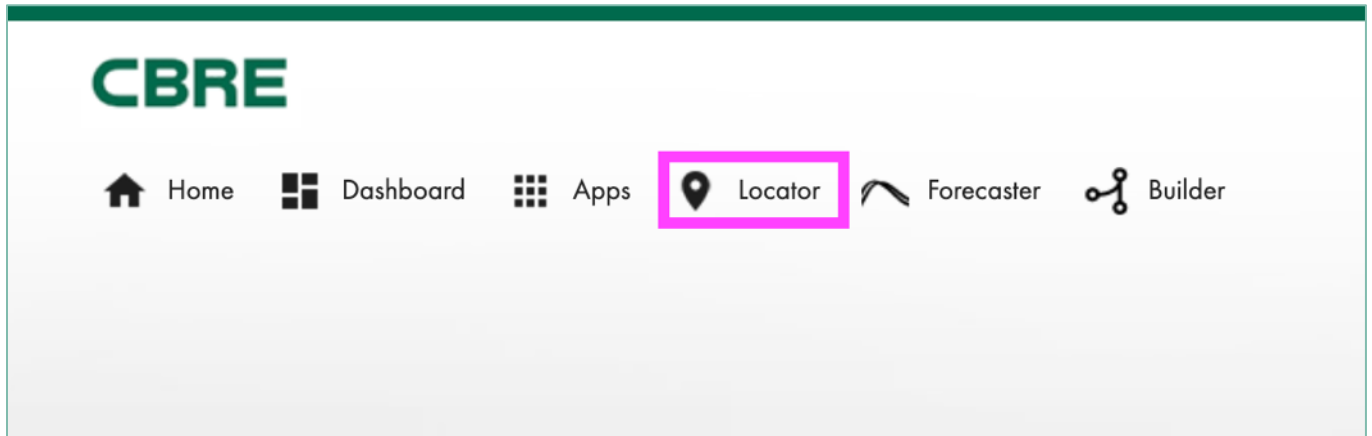
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Section 1: Accessing Locator

Users can access Locator one of two ways:

1. Log in to the legacy EA platform (www.cbre-ea.com) and select the Locator icon. When prompted, enter your EA credentials.




2. Navigate directly to the Locator application using the following URL: locator.cbre.com. When prompted, enter your EA credentials.

EA BUILDER 


Data connection and extraction

Simplifying connections to CBRE market insights

EA LOCATOR 

Data discovery and story-telling

Connecting your locations to CBRE market insights

EA FORECASTER 

Forecasting and what-ifs

Empowering you to create and test forecast scenarios

[LEARN MORE](#)



Login

Please enter your credentials below to continue

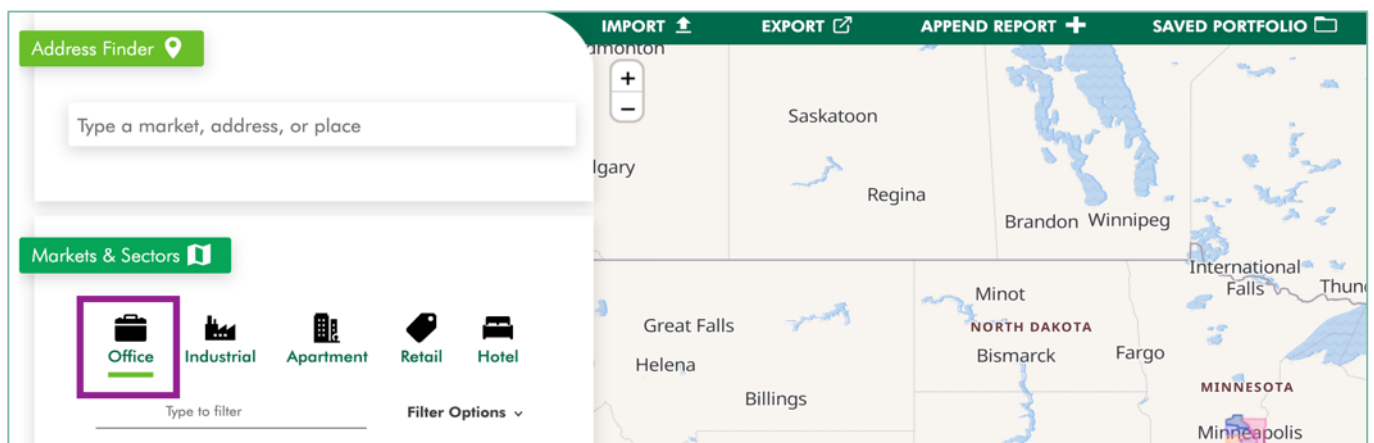
Don't have an account?

[Sign Up](#)

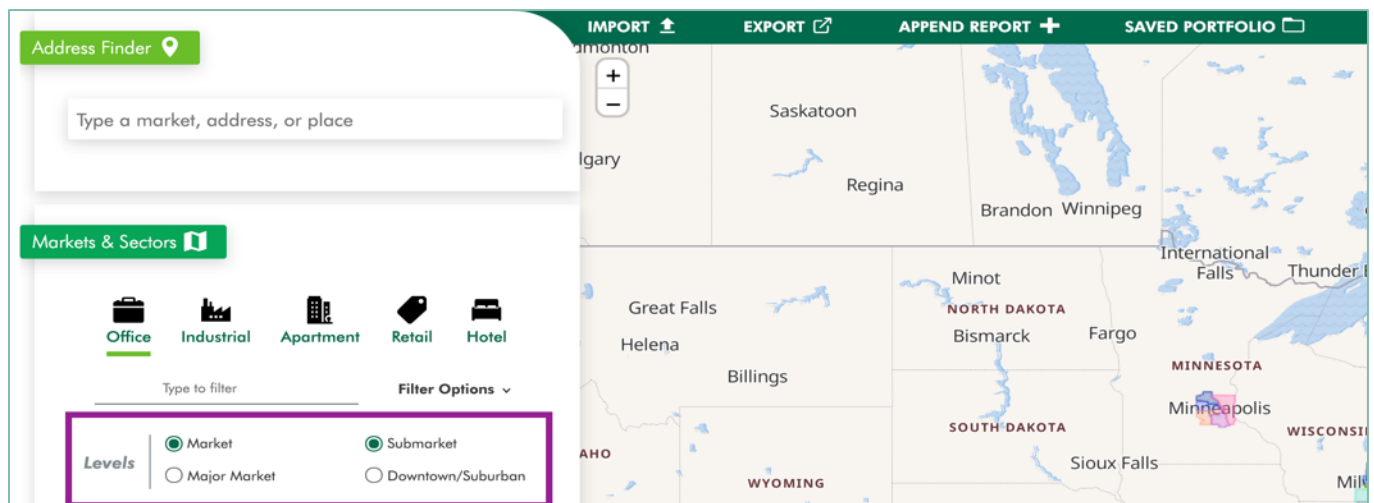
Section 2: Viewing Maps and Insights

View maps and market insights for specific markets and submarkets by sector.

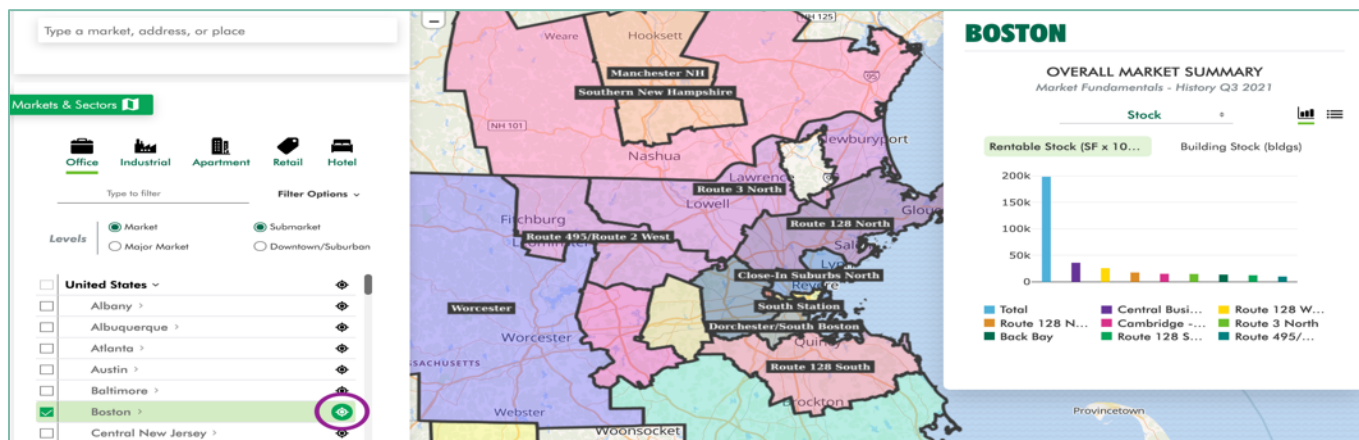
1. Select **Property Type**



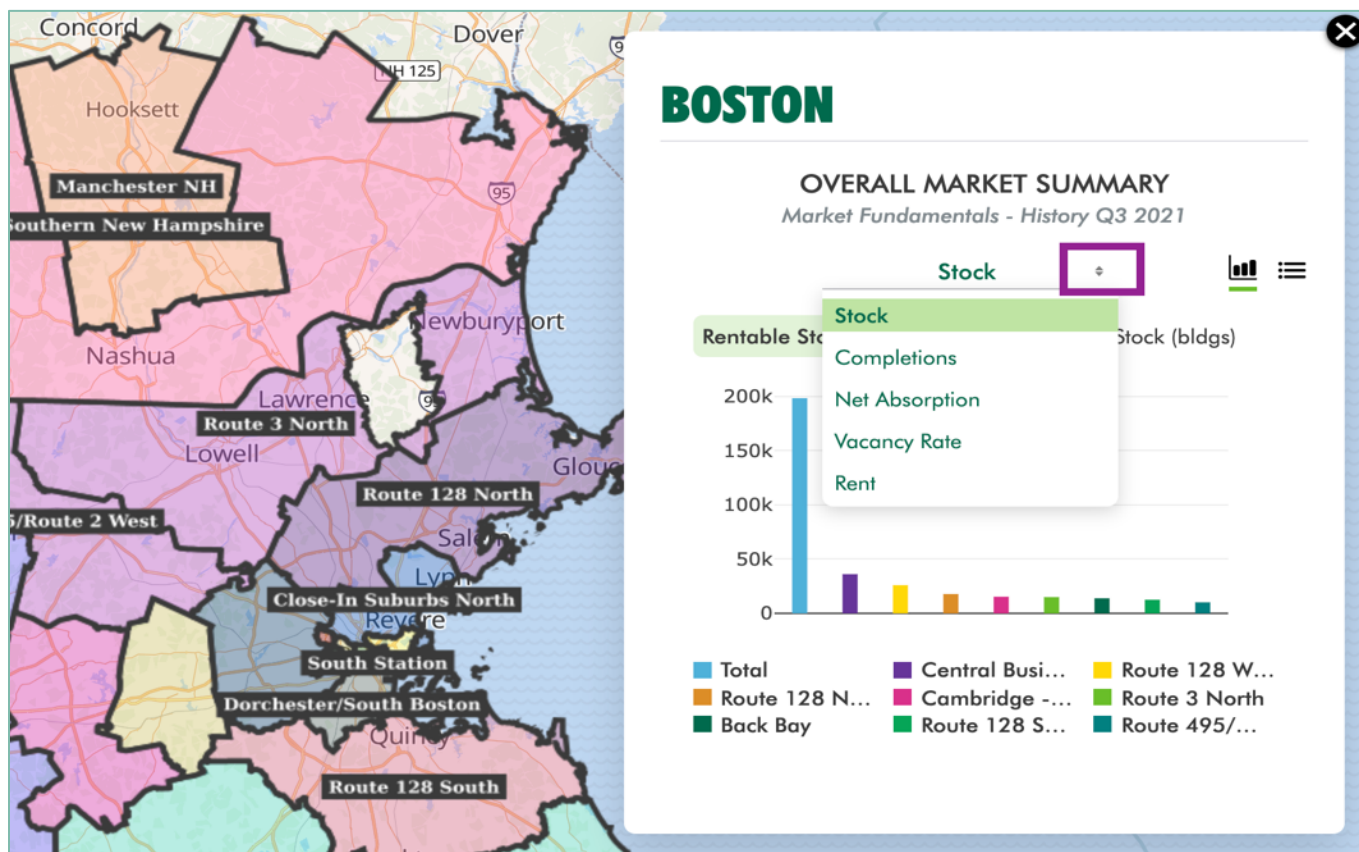
2. Select geography **Levels** to add to the geography selector list.



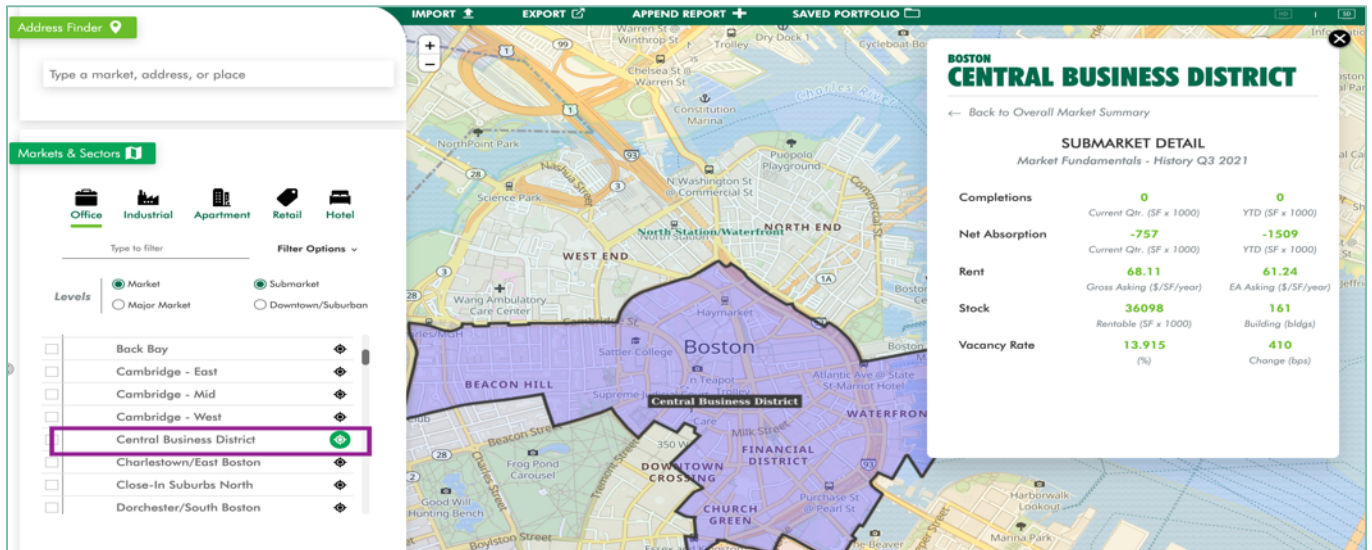
3. Select a **Market** from the geography selector list by clicking on the zoom to market icon. The market boundaries and insights panel will appear on the map.



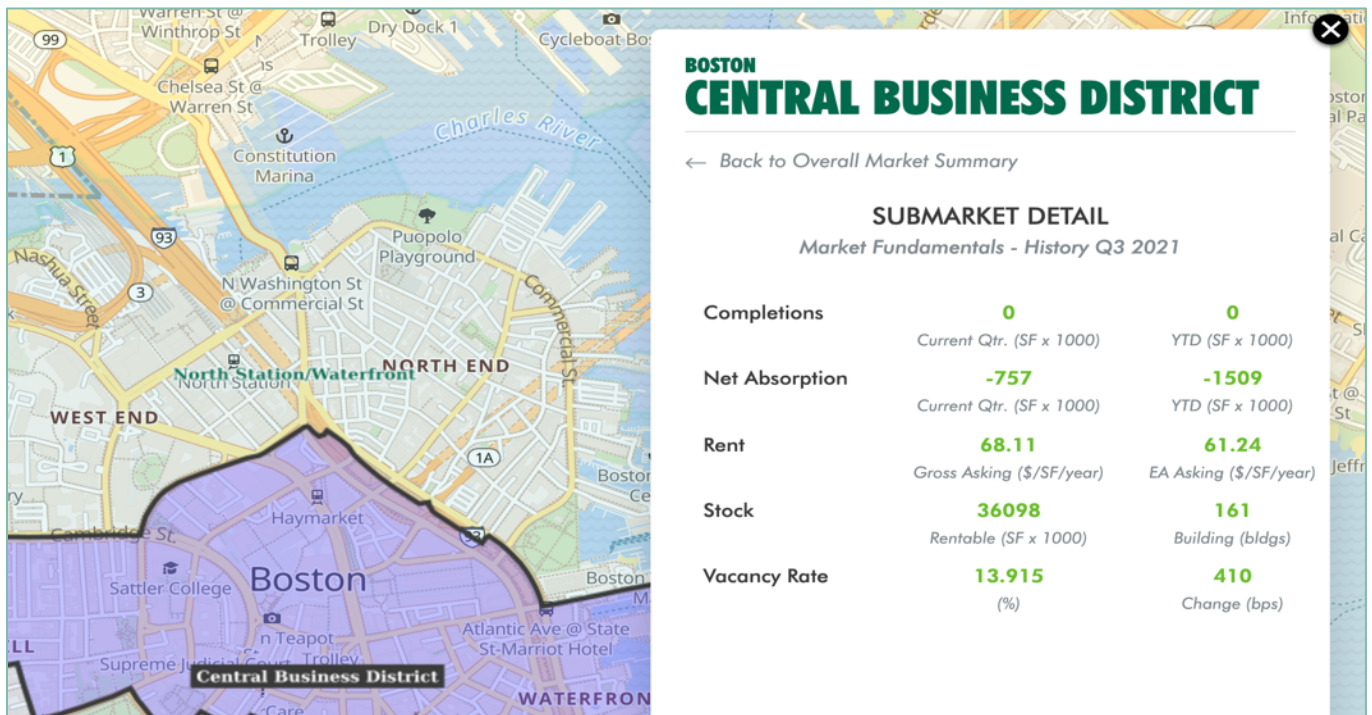
4. The insights panel will default to the **OVERALL MARKET SUMMARY** for Stock. To change the concept, use the arrows next to Stock to open the dropdown and select a new concept. To switch the view from graph to list, click on the icons next to the concept dropdown.



5. To view maps and insights for a sub-geography, click on a market name to expand the geography selector list and select a **Submarket**, **Major Market**, or **Downtown/Suburban** by clicking on the zoom to market icon. The boundaries and insights panel will appear on the map for the selected geography.



6. For sub-geographies, the insights panel will default to the **SUBMARKET, MAJOR MARKET, OR DOWNTOWN/SUBURBAN DETAIL**.

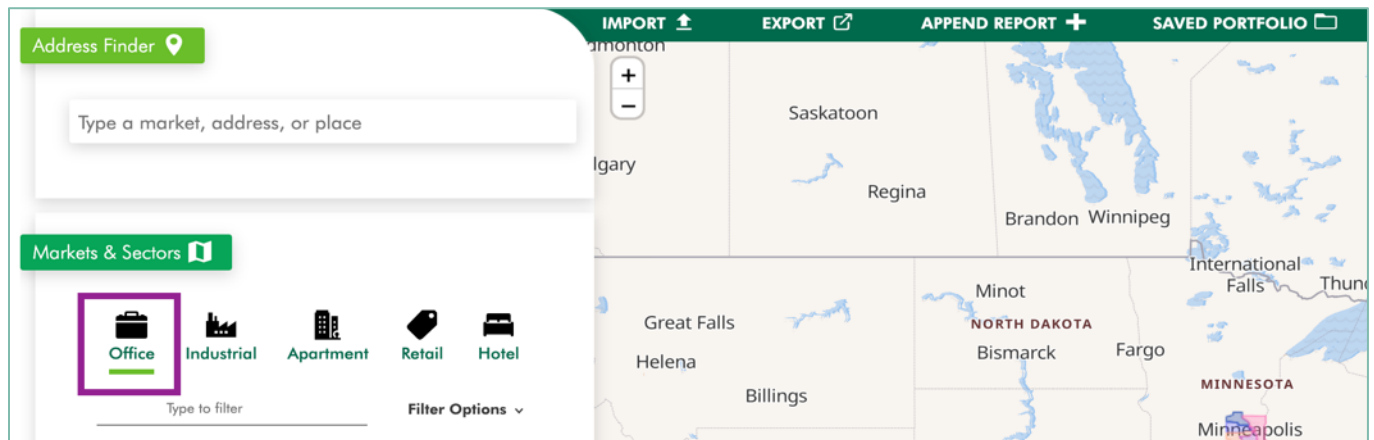


Section 3: Pinning properties to the map

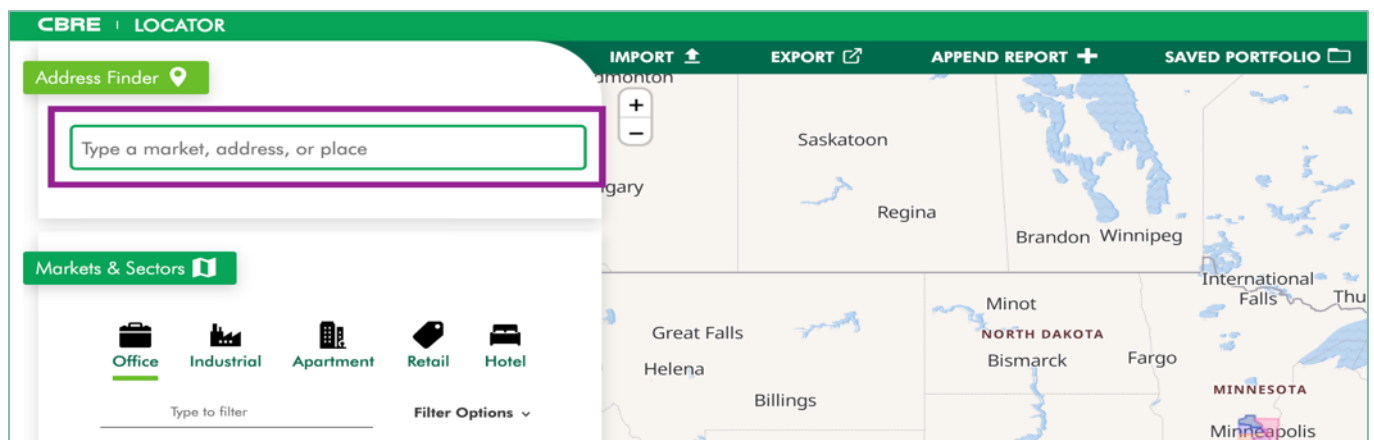
Drop pins on the map and build out a portfolio using the address finder search feature or bulk import functionality.

Address Finder

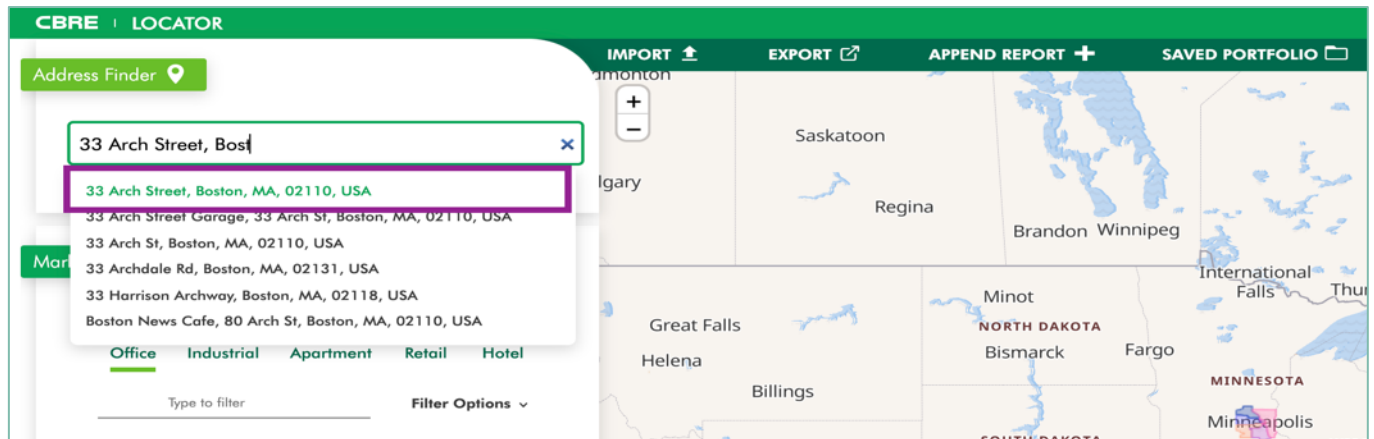
1. Select a **Property Type**.



2. Enter a **market, address, or place** in the United States into the **Address Finder** search bar.



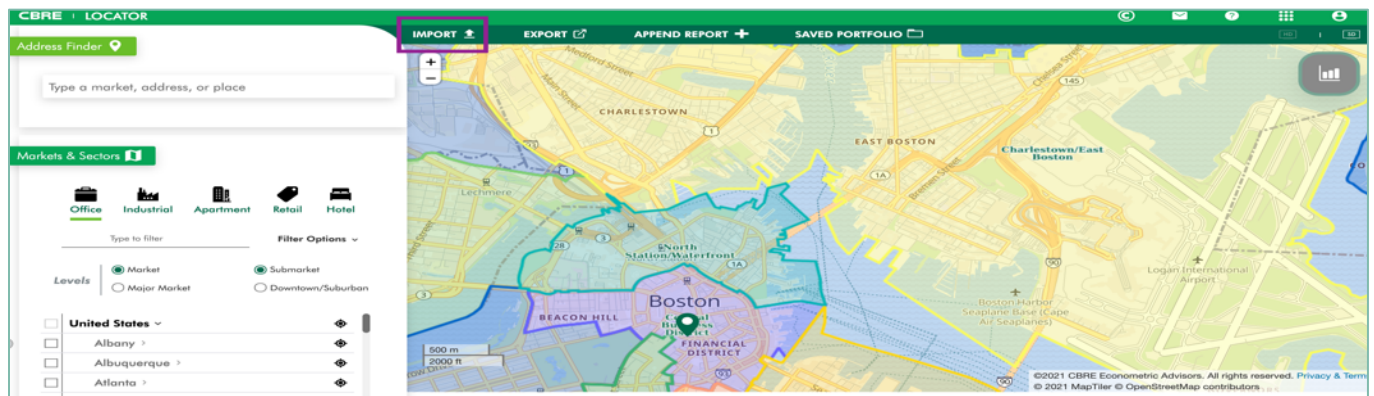
3. Select a property to pin to the map and add to your portfolio.



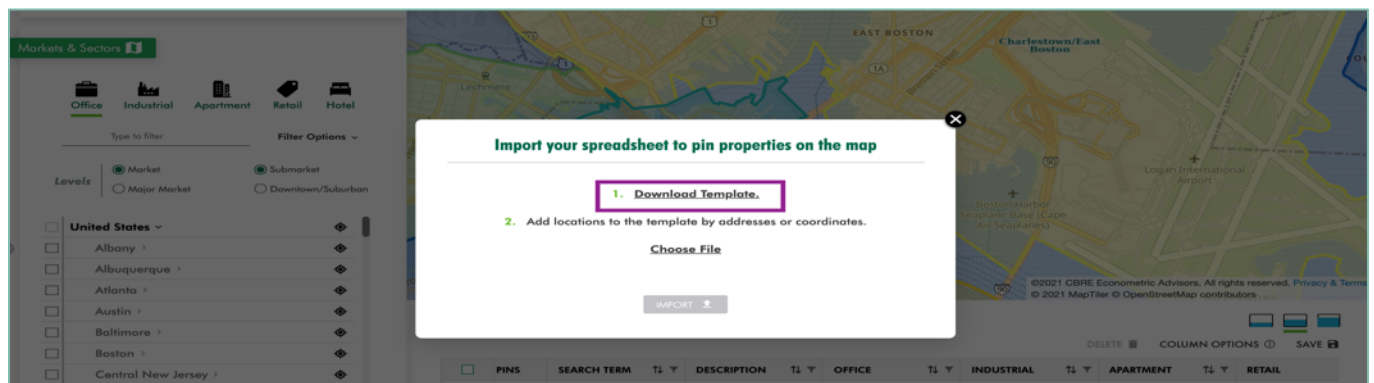
Bulk Import

For a quicker approach to pinning properties, you can bulk import a list of addresses.

1. Select **IMPORT**.



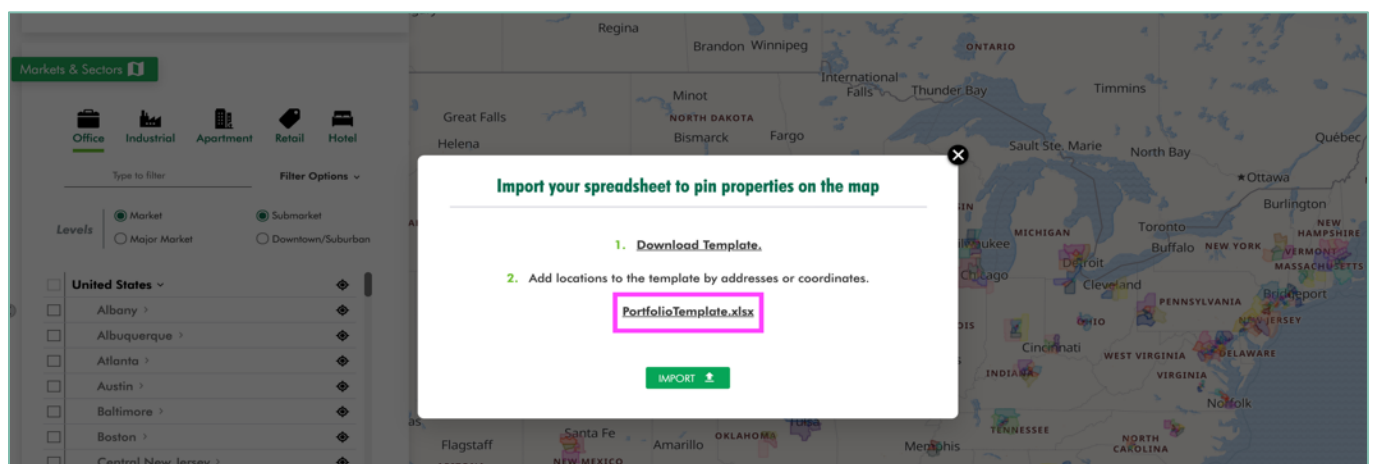
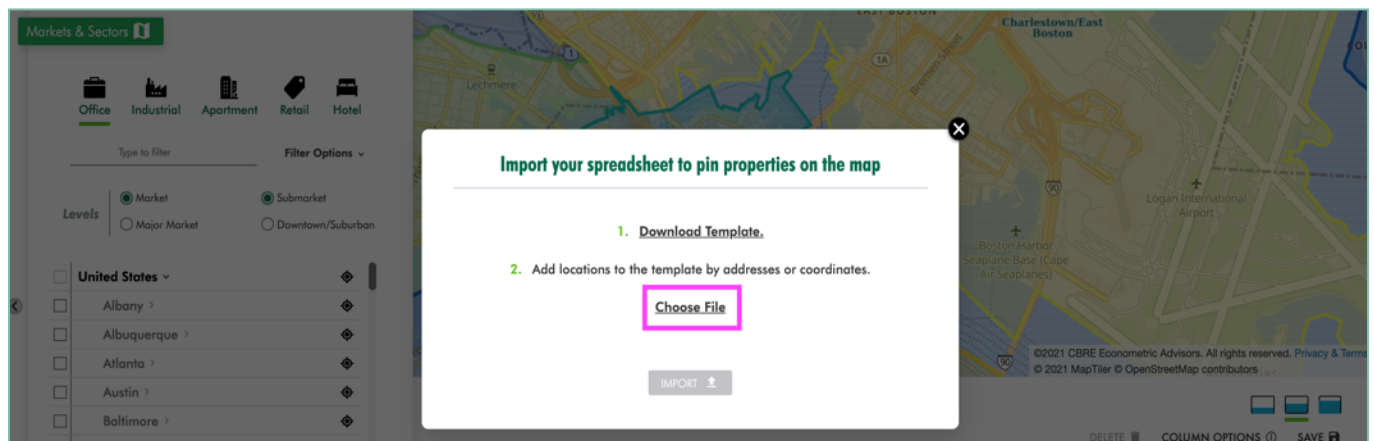
2. Select **DOWNLOAD TEMPLATE**.



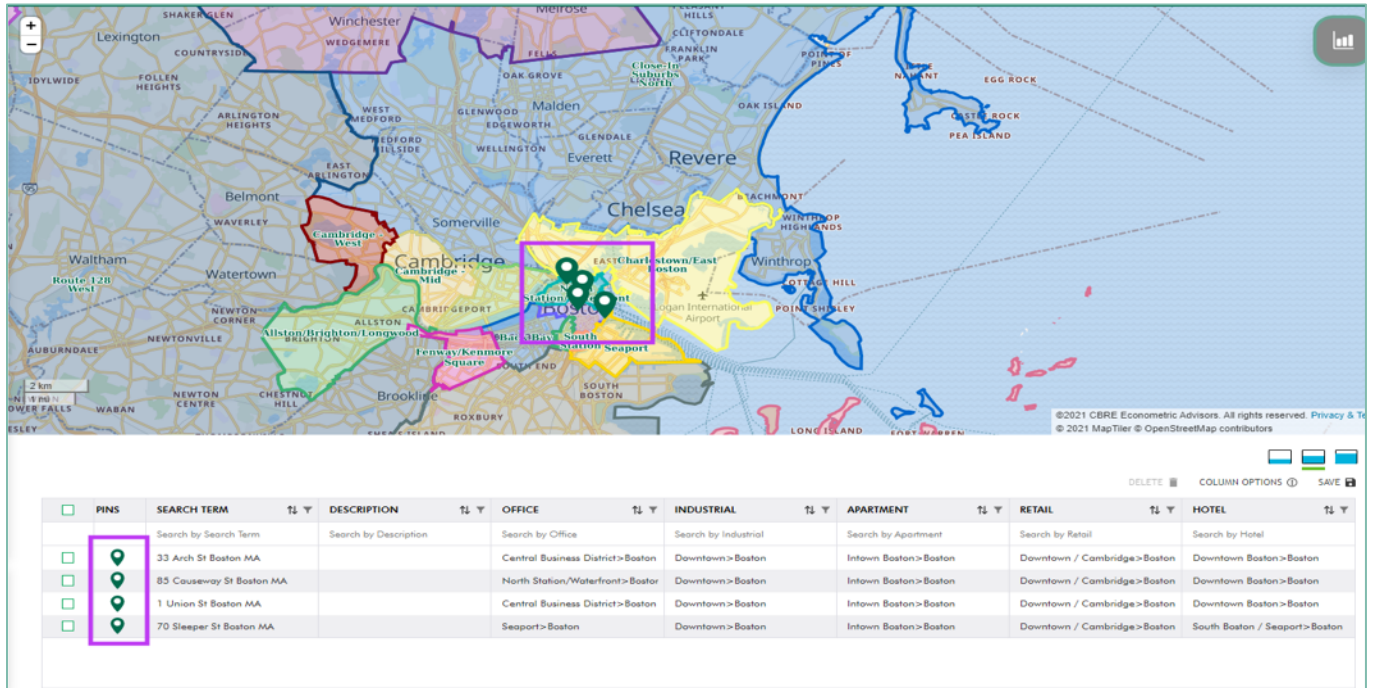
3. Add property addresses or latitude and longitudes (not both) to the template. Save the completed template locally to your computer.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
	Portfolio Upload Template													
	Use the columns below to load multiple properties onto Locator's grid and map. For a given property, use either latitude/longitude or the address fields (not both).													
	Description	Latitude	Longitude	Address	City	State	Zip	Country						
				33 Arch Street	Boston	MA	2110	USA						
				85 Causeway Street	Boston	MA	2110	USA						
				1 Union Street	Boston	MA	2110	USA						
				70 Sleeper Street	Boston	MA	2110	USA						

4. Upload the completed template by selecting **Choose File**. Then click **IMPORT**.



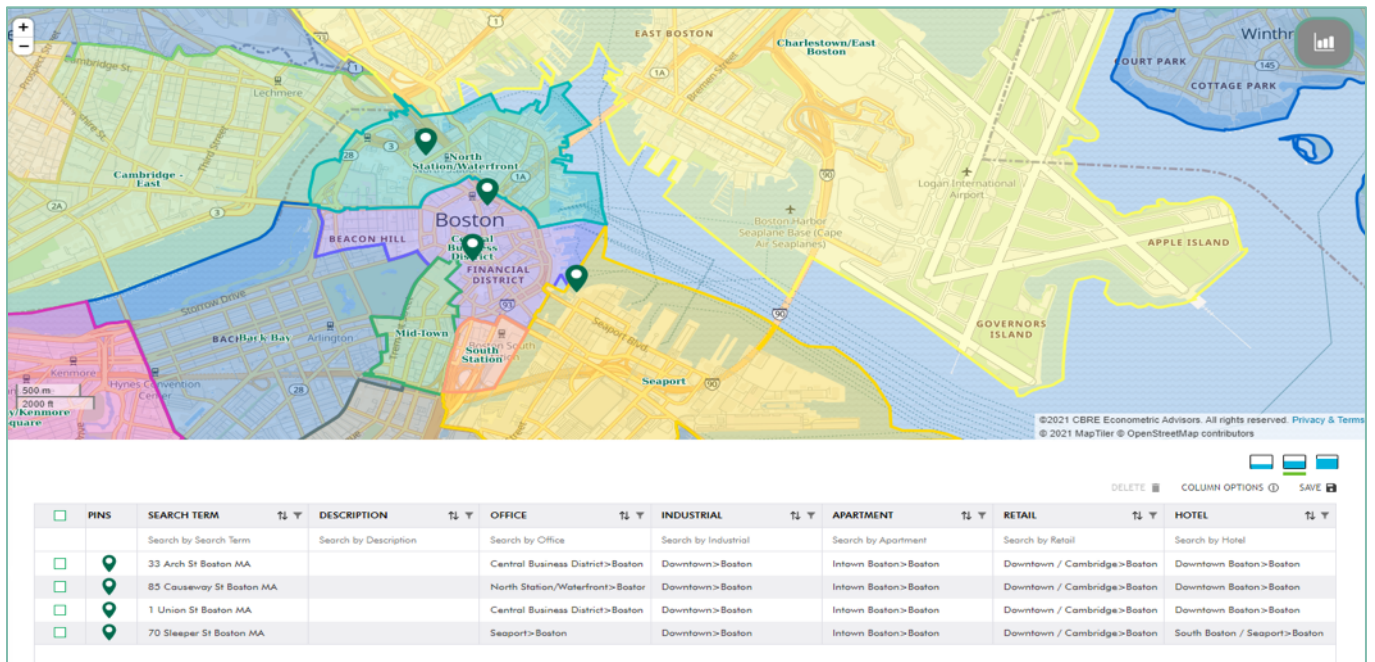
5. The imported properties will pin to the map and be added to your portfolio.



PINS	SEARCH TERM	DESCRIPTION	OFFICE	INDUSTRIAL	APARTMENT	RETAIL	HOTEL
<input type="checkbox"/>	Search by Search Term	Search by Description	Search by Office	Search by Industrial	Search by Apartment	Search by Retail	Search by Hotel
<input type="checkbox"/>	33 Arch St Boston MA		Central Business District>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>	85 Causeway St Boston MA		North Station/Waterfront>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>	1 Union St Boston MA		Central Business District>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>	70 Sleeper St Boston MA		Seaport>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	South Boston / Seaport>Boston

Portfolio Grid

As new properties are added to your portfolio via Address Finder or Import, they will be pinned to the map and added to the grid below the map.



PINS	SEARCH TERM	DESCRIPTION	OFFICE	INDUSTRIAL	APARTMENT	RETAIL	HOTEL
<input type="checkbox"/>	Search by Search Term	Search by Description	Search by Office	Search by Industrial	Search by Apartment	Search by Retail	Search by Hotel
<input type="checkbox"/>	33 Arch St Boston MA		Central Business District>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>	85 Causeway St Boston MA		North Station/Waterfront>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>	1 Union St Boston MA		Central Business District>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>	70 Sleeper St Boston MA		Seaport>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	South Boston / Seaport>Boston

The grid will also identify the market and submarket each property is in across all property types.

<input type="checkbox"/>	PINS	SEARCH TERM	DESCRIPTION	OFFICE	INDUSTRIAL	APARTMENT	RETAIL	HOTEL
		Search by Search Term	Search by Description	Search by Office	Search by Industrial	Search by Apartment	Search by Retail	Search by Hotel
<input type="checkbox"/>		33 Arch St Boston MA		Central Business District>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>		85 Causeway St Boston MA		North Station/Waterfront>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>		1 Union St Boston MA		Central Business District>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>		70 Sleeper St Boston MA		Seaport>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	South Boston / Seaport>Boston

Use the following grid control icons to change the view:

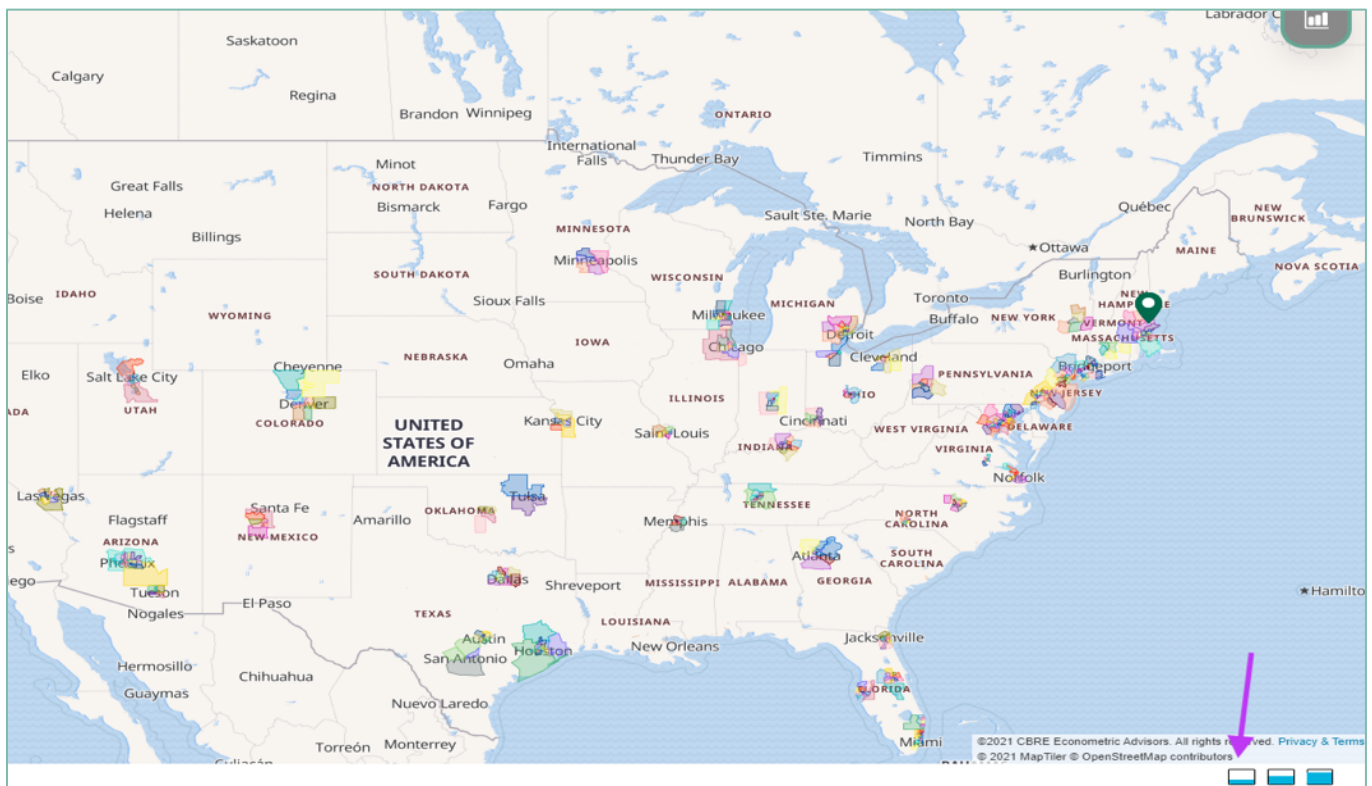
DELETE

COLUMN OPTIONS

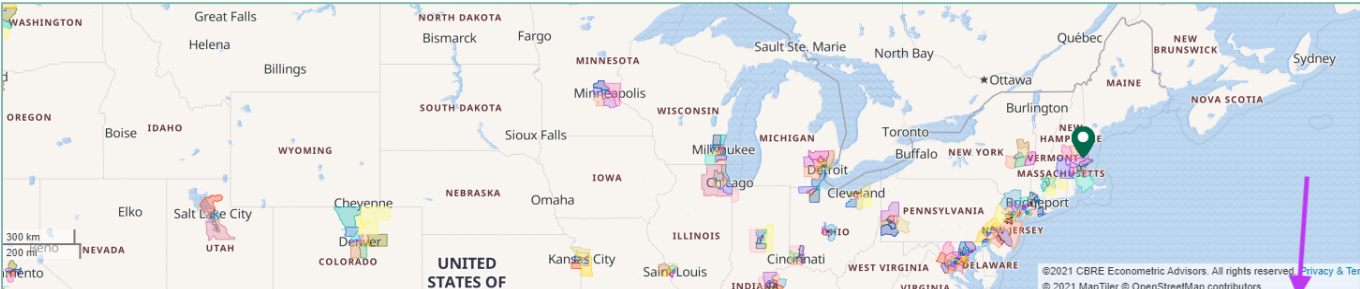
SAVE

<input type="checkbox"/>	PINS	SEARCH TERM	DESCRIPTION	OFFICE	INDUSTRIAL	APARTMENT	RETAIL	HOTEL
		Search by Search Term	Search by Description	Search by Office	Search by Industrial	Search by Apartment	Search by Retail	Search by Hotel
<input type="checkbox"/>		33 Arch St Boston MA		Central Business District>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>		85 Causeway St Boston MA		North Station/Waterfront>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>		1 Union St Boston MA		Central Business District>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>		70 Sleeper St Boston MA		Seaport>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	South Boston / Seaport>Boston

1. Hidden Grid View



2. Standard Grid View




DELETE

COLUMN OPTIONS

SAVE

<input type="checkbox"/>	PINS	SEARCH TERM	DESCRIPTION	OFFICE	INDUSTRIAL	APARTMENT	RETAIL	HOTEL
<input type="checkbox"/>		Search by Search Term	Search by Description	Search by Office	Search by Industrial	Search by Apartment	Search by Retail	Search by Hotel
<input type="checkbox"/>		33 Arch St Boston MA		Central Business District>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>		85 Causeway St Boston MA		North Station/Waterfront>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>		1 Union St Boston MA		Central Business District>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>		70 Sleeper St Boston MA		Seaport>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	South Boston / Seaport>Boston

3. Expanded Grid View



DELETE

COLUMN OPTIONS

SAVE

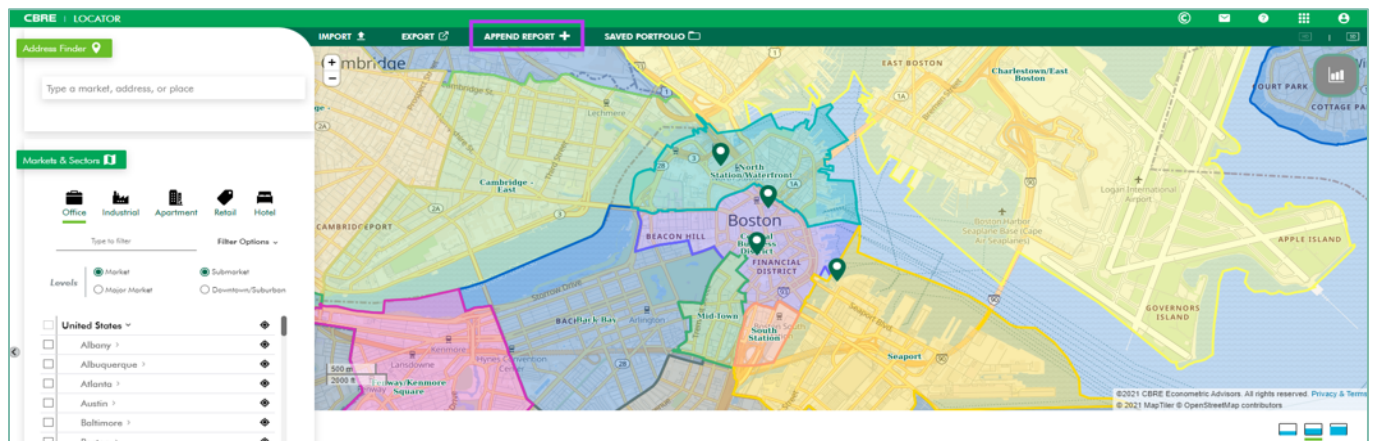
<input type="checkbox"/>	PINS	SEARCH TERM	DESCRIPTION	OFFICE	INDUSTRIAL	APARTMENT	RETAIL	HOTEL
<input type="checkbox"/>		Search by Search Term	Search by Description	Search by Office	Search by Industrial	Search by Apartment	Search by Retail	Search by Hotel
<input type="checkbox"/>		33 Arch St Boston MA		Central Business District>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>		85 Causeway St Boston MA		North Station/Waterfront>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>		1 Union St Boston MA		Central Business District>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	Downtown Boston>Boston
<input type="checkbox"/>		70 Sleeper St Boston MA		Seaport>Boston	Downtown>Boston	Intown Boston>Boston	Downtown / Cambridge>Boston	South Boston / Seaport>Boston

Section 4: Appending Reports to Pins

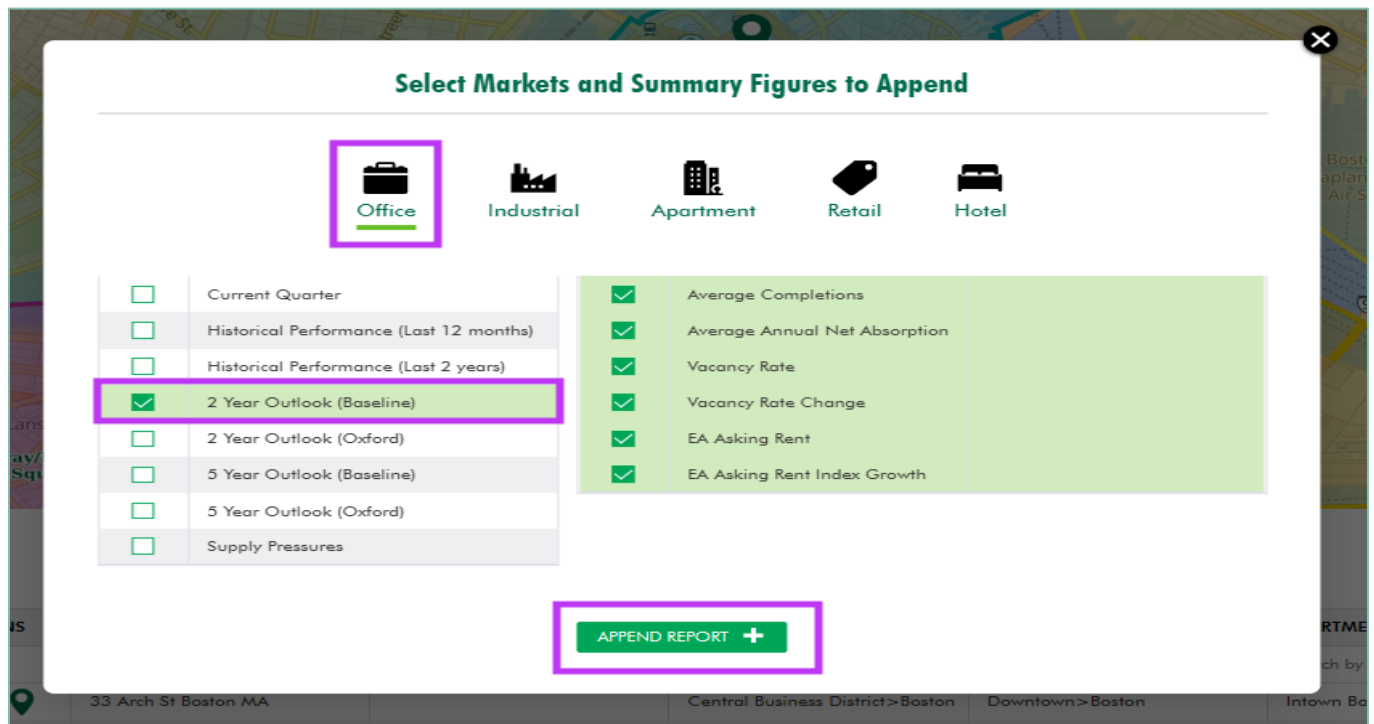
***PREMIUM FEATURE**

Append market and submarket summary figures to the list of pins in your portfolio grid.

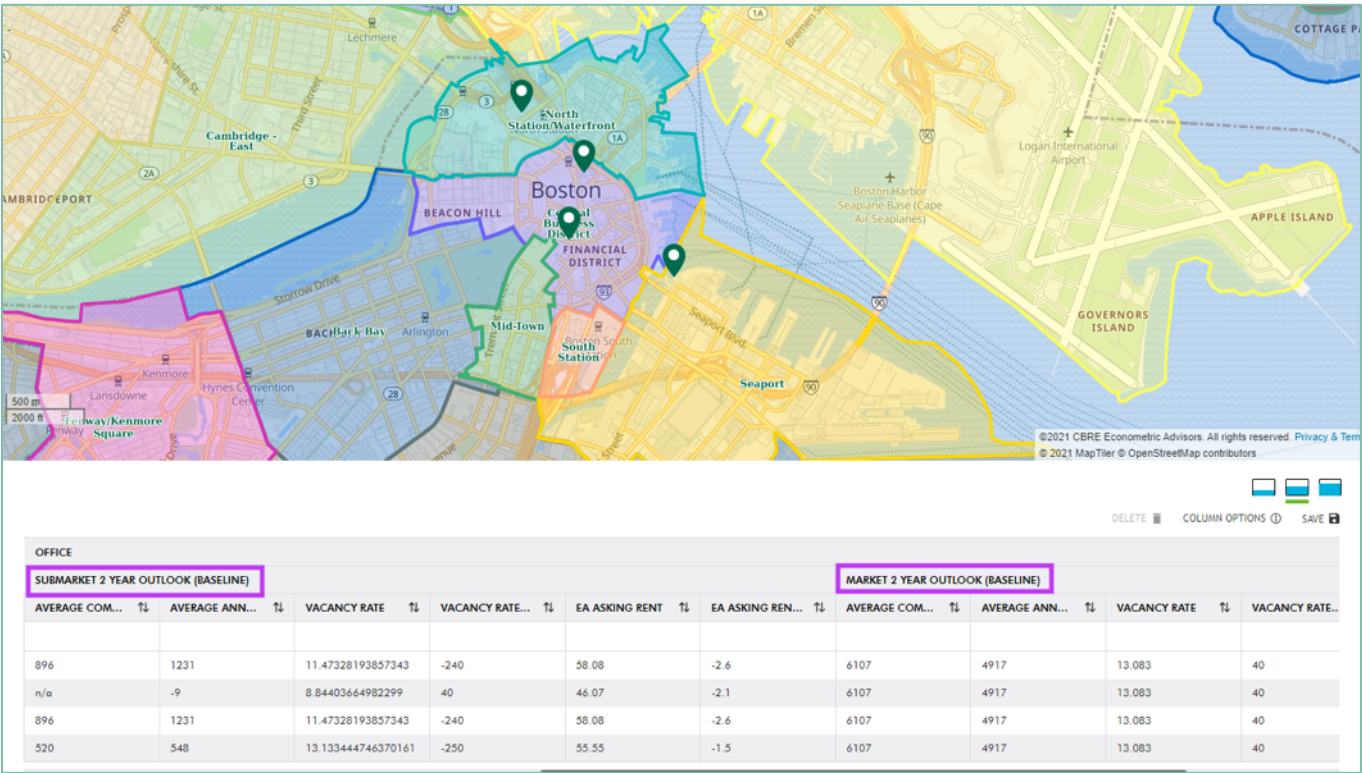
1. Select **APPEND REPORT**.



2. Select the **Property Type** and Summary Figures. Click **APPEND REPORT**.



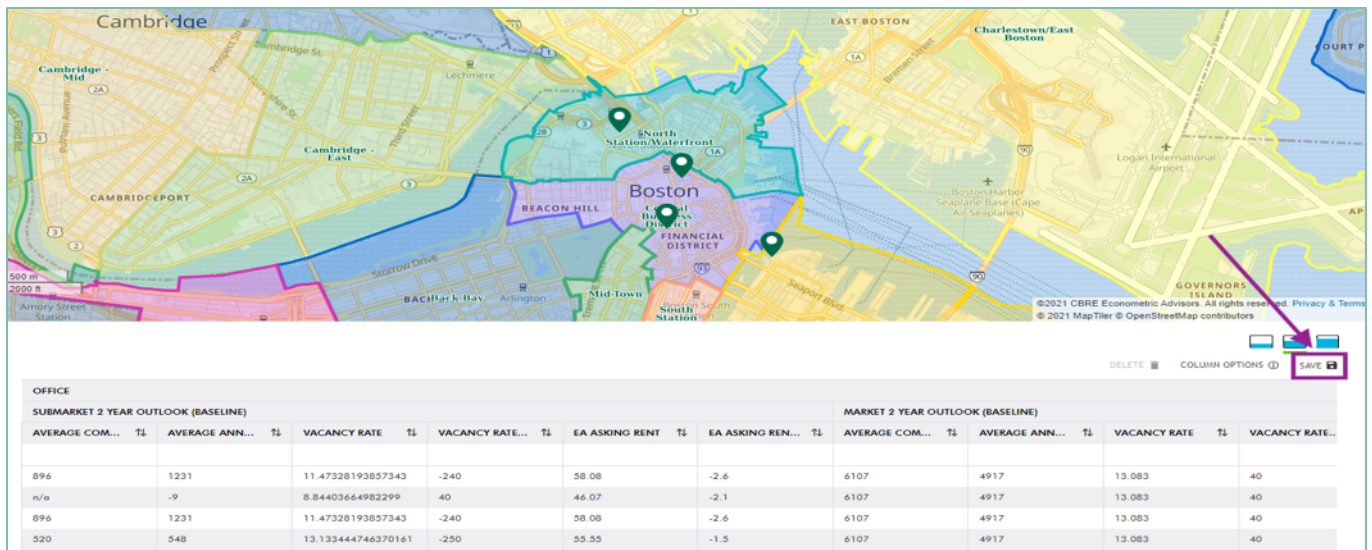
3. The market and submarket summary figures will populate in the grid for each of your pins.



Section 5: Saving and Loading Portfolios

Save a portfolio for later use or load an existing portfolio into the grid.

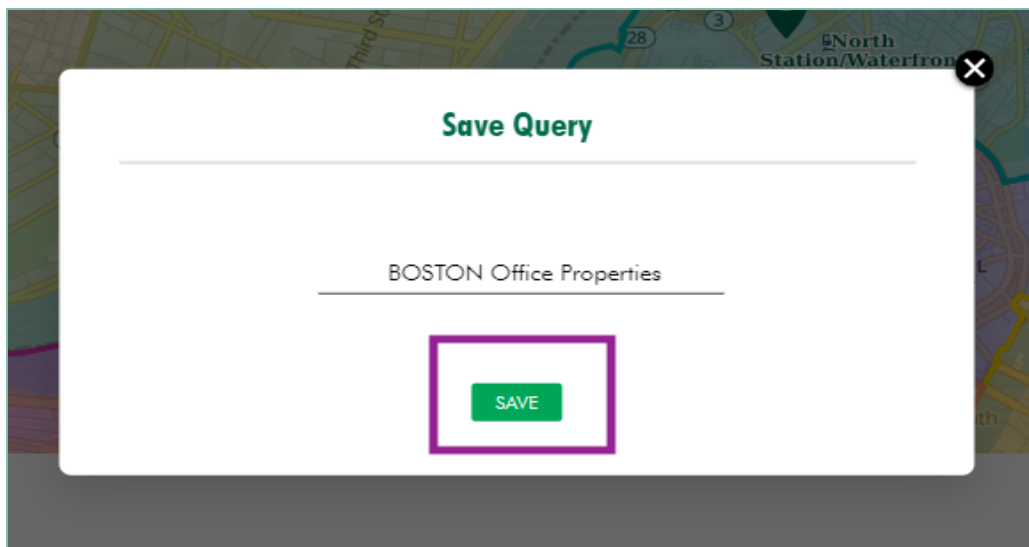
1. Save a portfolio of property pins and appended reports by clicking **SAVE**.



The screenshot displays a map of Boston with several property pins. Below the map is a data table with the following structure:

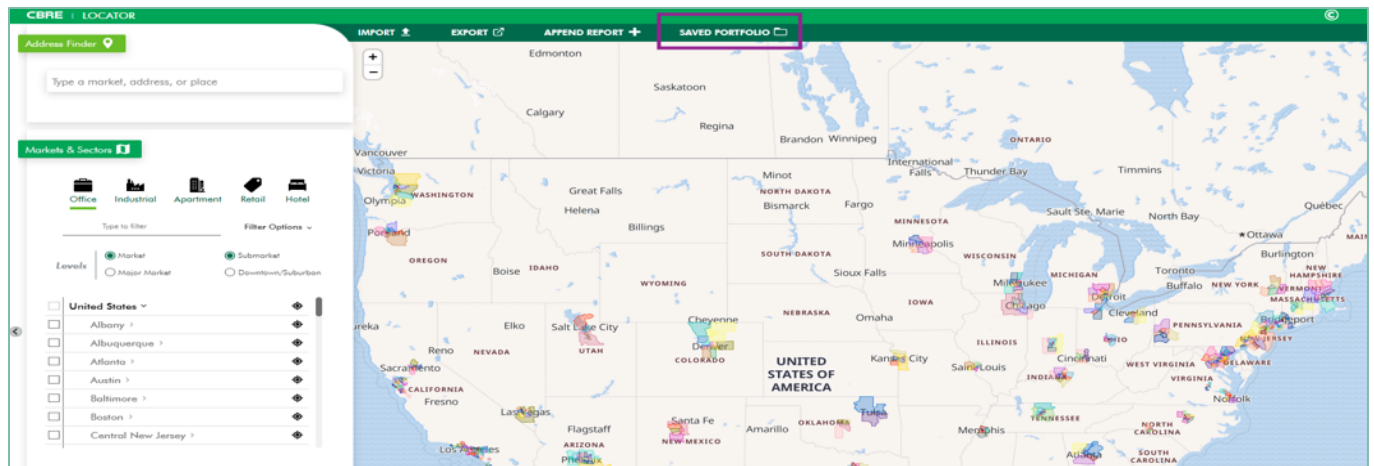
OFFICE						MARKET 2 YEAR OUTLOOK (BASELINE)					
SUBMARKET 2 YEAR OUTLOOK (BASELINE)						MARKET 2 YEAR OUTLOOK (BASELINE)					
AVERAGE COM...	TS	AVERAGE ANN...	TS	VACANCY RATE	TS	AVERAGE COM...	TS	AVERAGE ANN...	TS	VACANCY RATE	TS
896		1231		11.47328193857343	-240	6107		4917		13.083	40
n/a		-9		8.84403664982299	40	6107		4917		13.083	40
896		1231		11.47328193857343	-240	6107		4917		13.083	40
520		548		13.133444746370161	-250	6107		4917		13.083	40

2. Create a title for your query, then click **SAVE**.

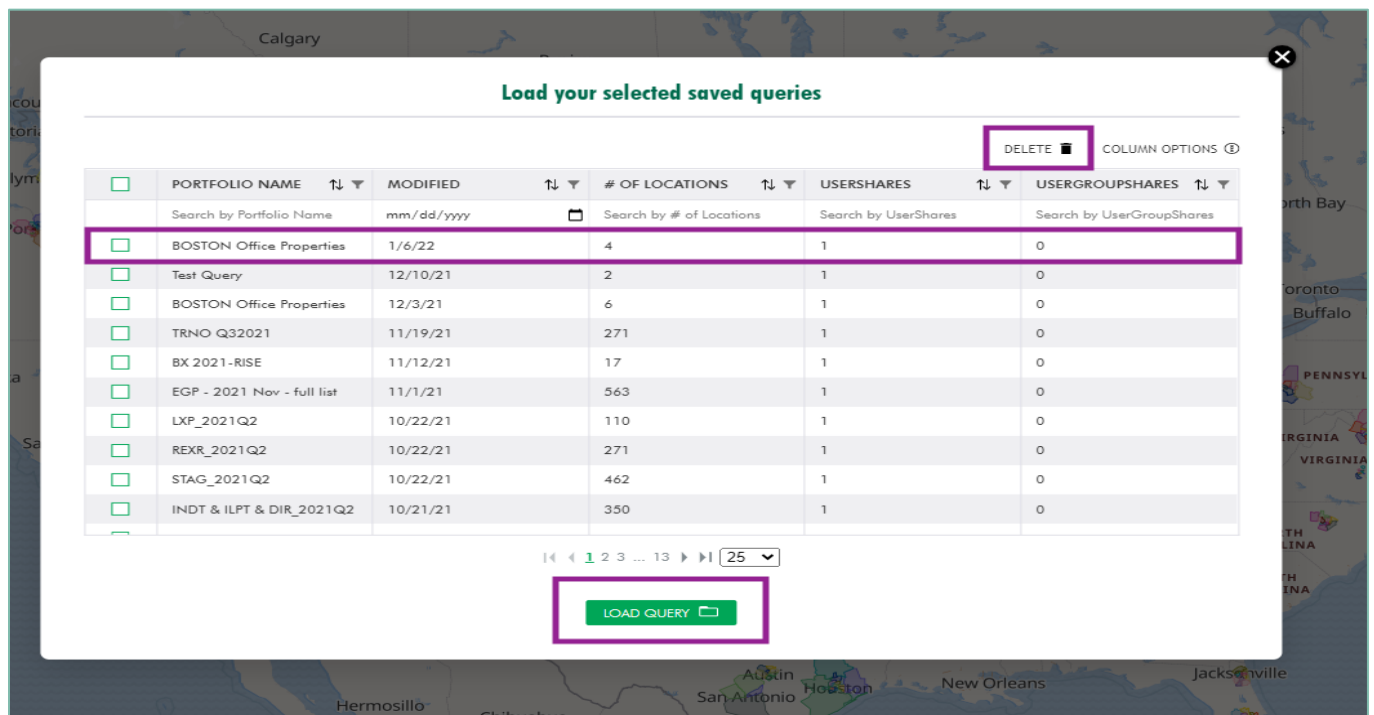


The 'Save Query' dialog box is shown with the title 'BOSTON Office Properties'. The 'SAVE' button is highlighted with a purple box.

3. Access saved portfolios by selecting **SAVED PORTFOLIO**.



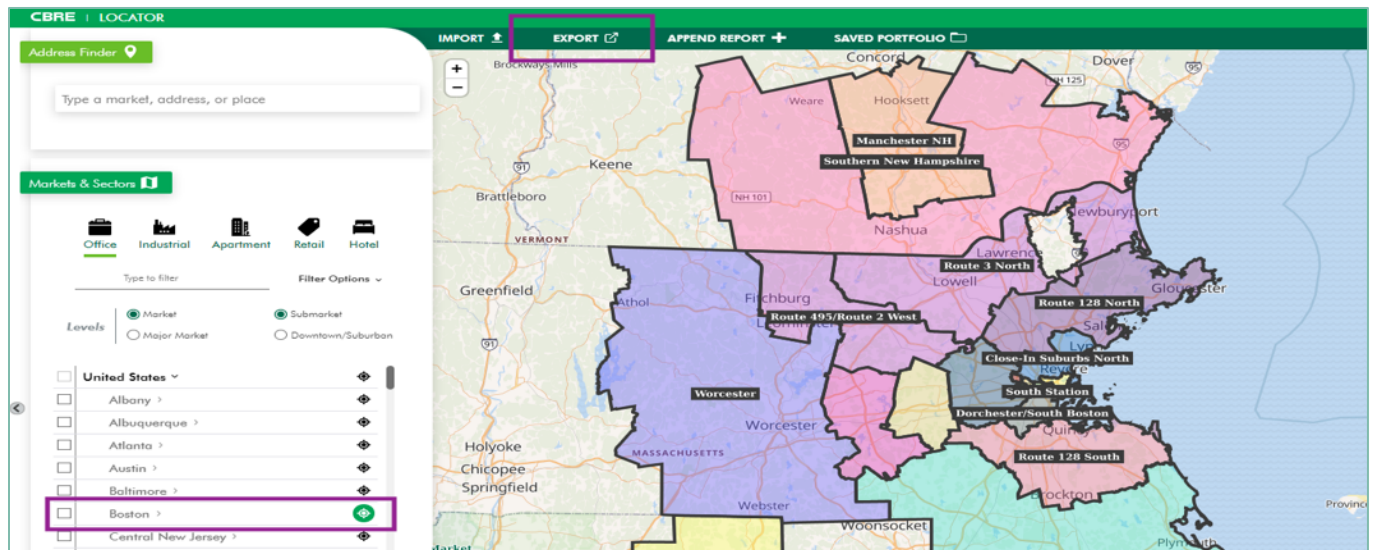
4. In the **SAVED PORTFOLIO** window, you can either load or delete a previously saved portfolio.



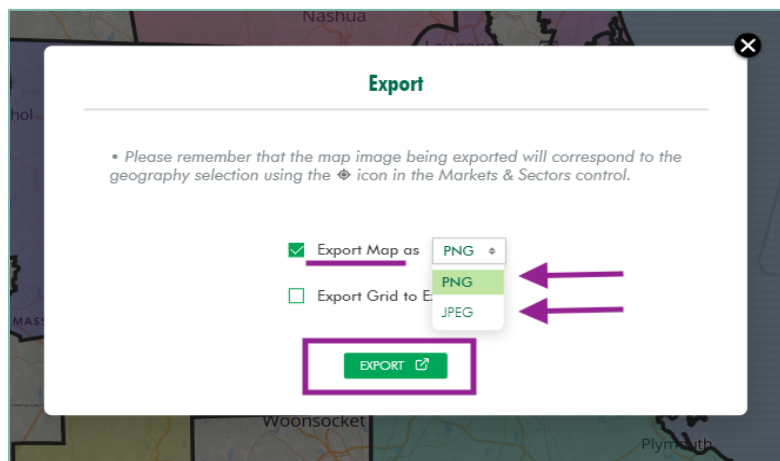
Section 6: Exporting Maps and Portfolio Grids

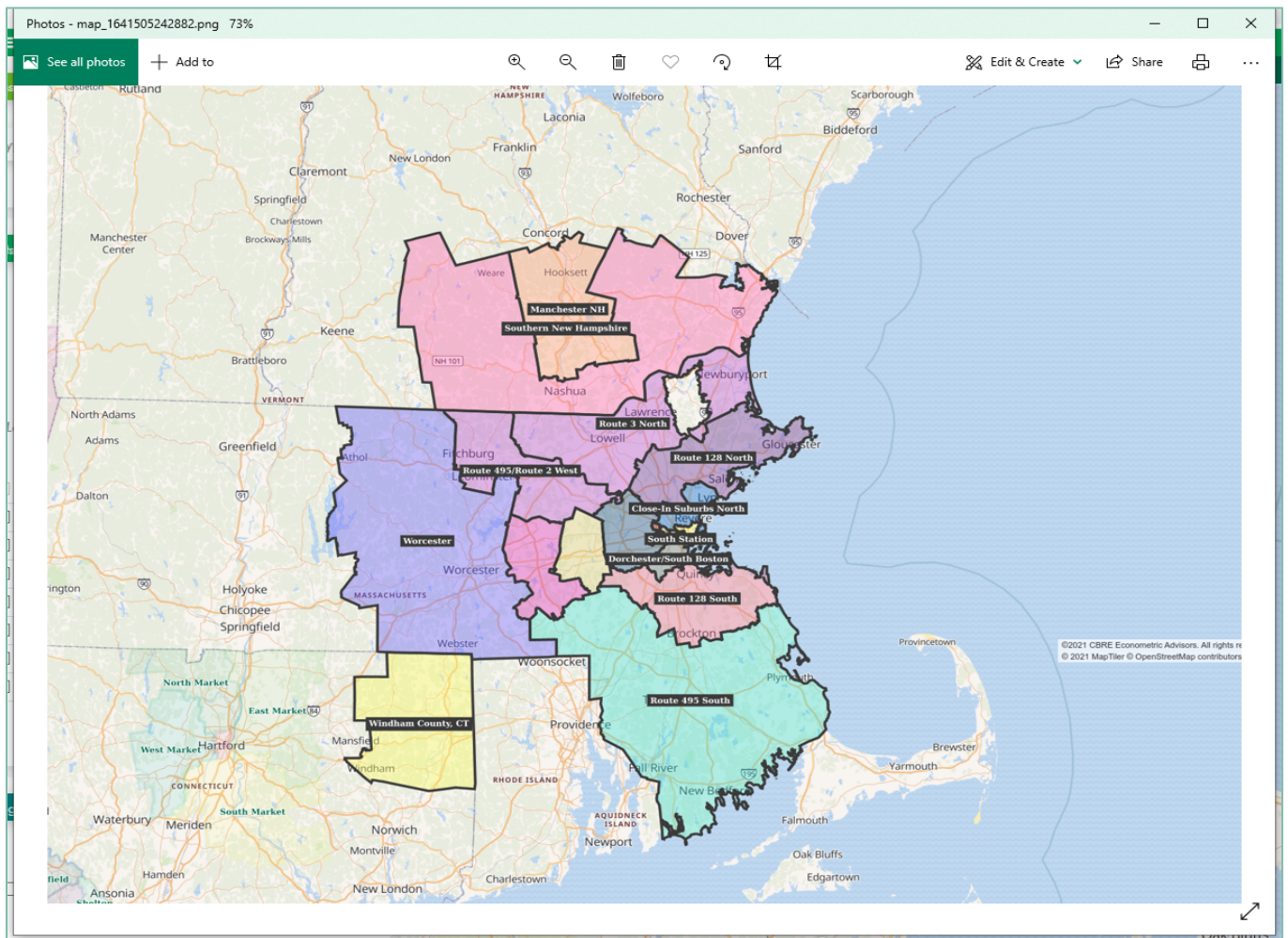
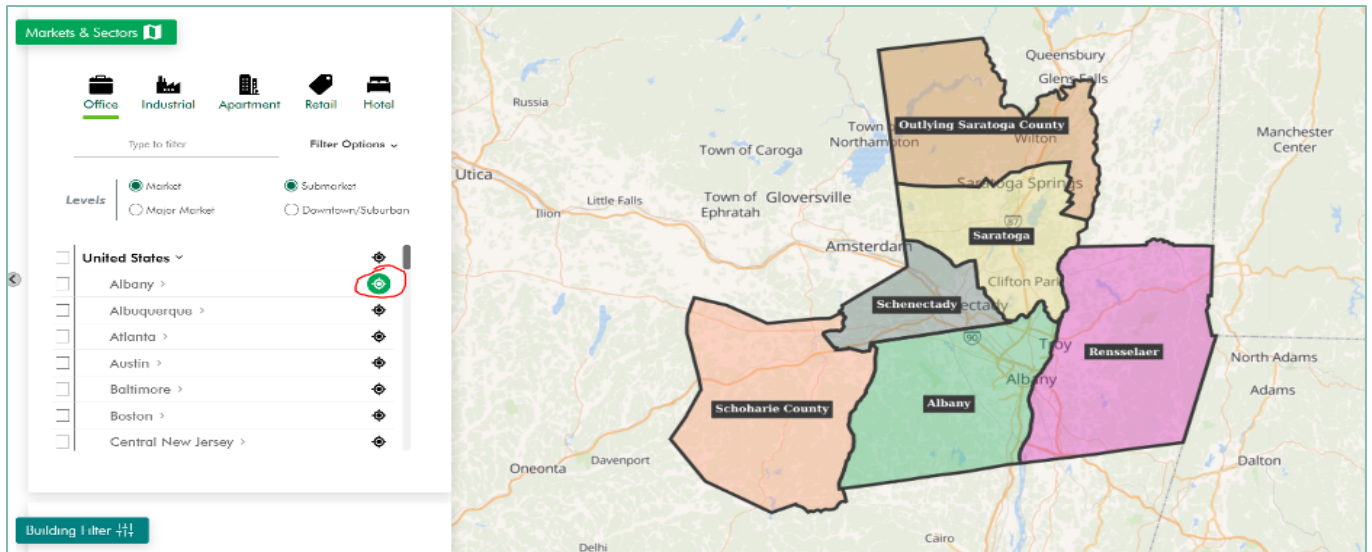
Export maps and portfolio grids into user-friendly formats.

1. Select **EXPORT**.

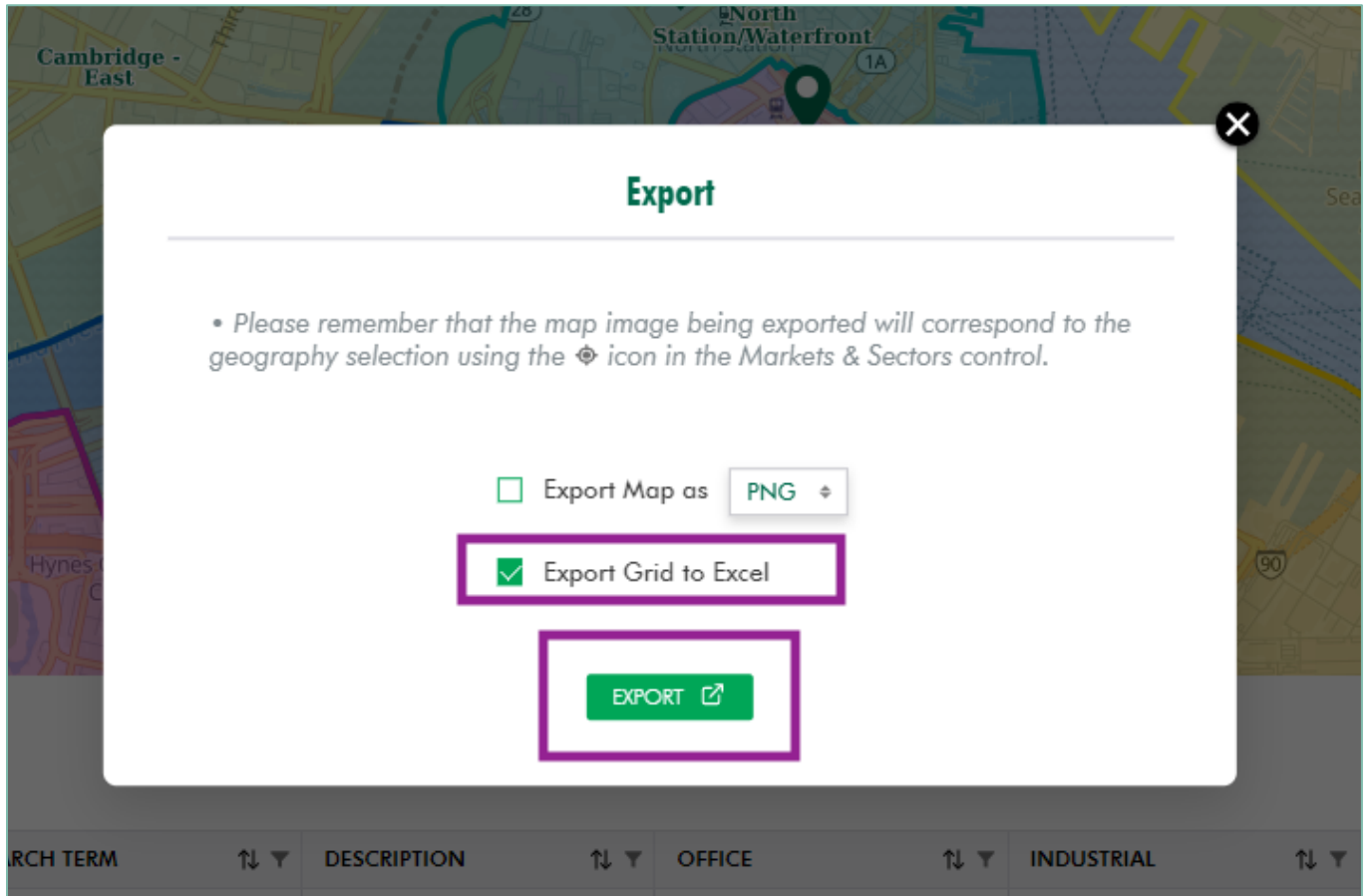


2. To export a map, select **Export Map as** and use the dropdown to select the export format. The image being exported will correspond to the geography selection using the zoom to market icon in the Markets & Sectors control panel.





3. To export a portfolio grid, select **EXPORT GRID TO EXCEL**.



Section 7: Creating Customized Reports with Building Filter ^{*PREMIUM FEATURE}

Apply parameters to the EA competitive dataset to create customized time-series aggregates. Building Filter is available for Office, Industrial, and Apartment property types only.

1. Select the **Competitive** data set in the Building Filter control panel.



The screenshot shows a 'Building Filter' control panel. At the top, there is a teal header with the text 'Building Filter' and a filter icon. Below the header, the instruction 'Select Data Set(s) you would like to filter around' is displayed. Underneath, there are two options: 'Competitive' and 'Supply Track'. The 'Competitive' option is selected, indicated by a green checkmark icon and a purple rectangular highlight. The 'Supply Track' option is unselected, indicated by an empty checkbox.

2. Filter the competitive data set by selecting geography type and a property type in the Building Filter window.

For the geography type, you can either select market(s) and/or submarket(s) or a radius around a pinned location in the portfolio grid.

The screenshot displays the Locator application interface with the Building Filter window open. The interface is divided into three main sections: Address Finder, Markets & Sectors, and Building Filter.

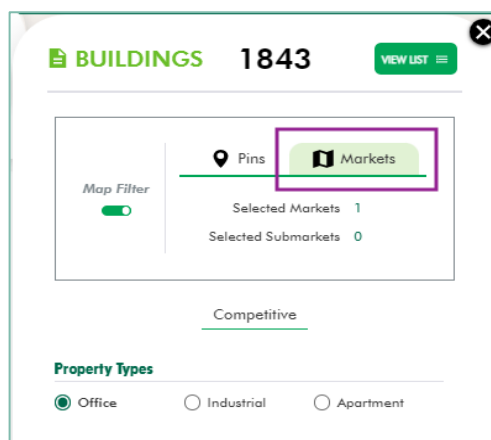
Address Finder: A search bar with the placeholder text "Type a market, address, or place".

Markets & Sectors: A section with icons for Office, Industrial, Apartment, Retail, and Hotel. Below these icons is a "Type to filter" input field and a "Filter Options" dropdown. The "Levels" section includes radio buttons for Market, Submarket, Major Market, and Downtown/Suburban.

Building Filter: A section with a "Select Data Set(s) you would like to filter around" label. It includes checkboxes for Competitive (checked) and Supply Track. Below this is a list of locations with checkboxes and expand/collapse icons: United States, Albany, Albuquerque, Atlanta, Austin, Baltimore, Boston, and Central New Jersey.

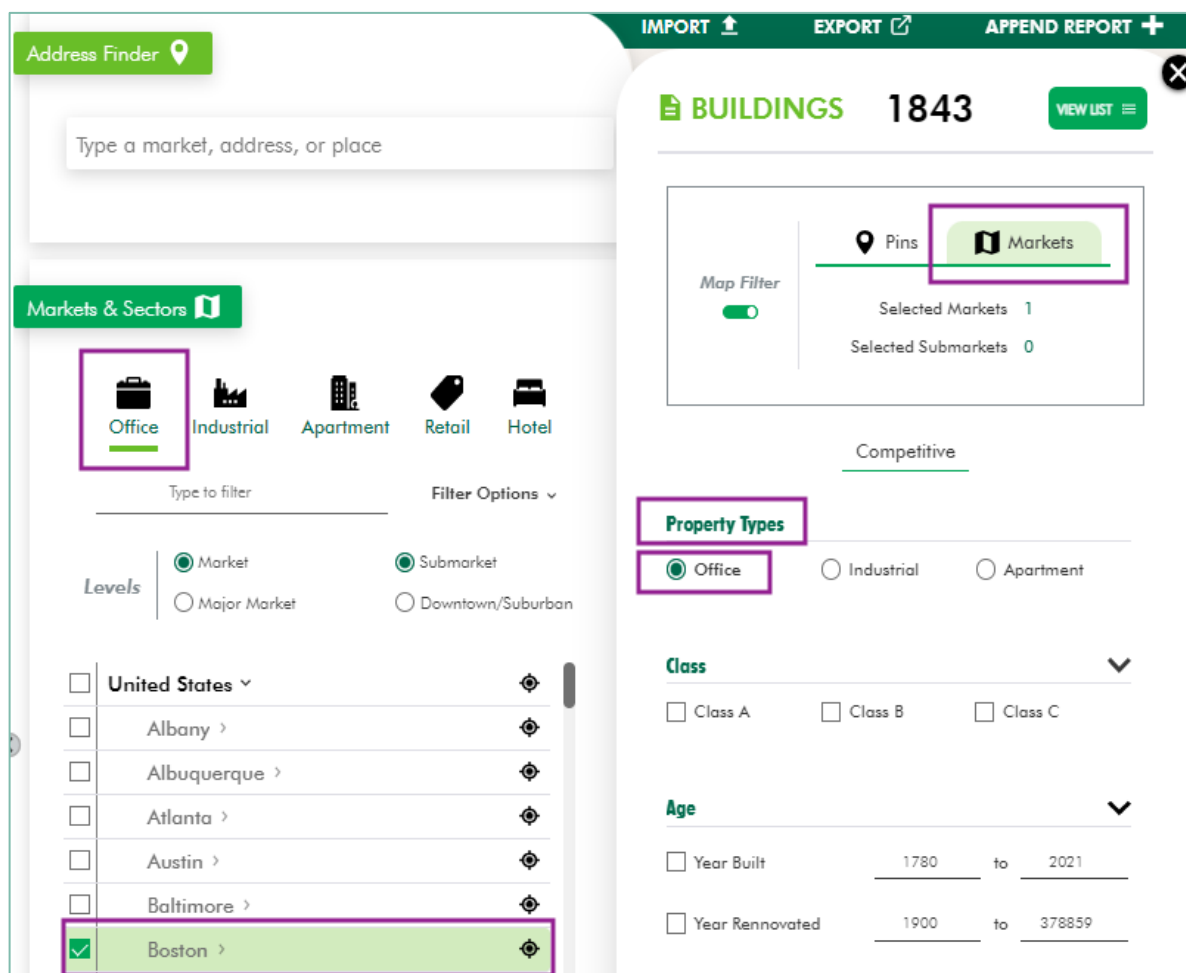
Building Filter Window: A modal window titled "BUILDINGS 53013" with a "VIEW LIST" button. It contains a "Map Filter" section with a toggle switch and two tabs: "Pins" and "Markets". The "Pins" tab is active, showing a "Pin" input field and a "Pin Radius" input field. Below this is a "Competitive" section with a "Property Types" dropdown and radio buttons for Office, Industrial, and Apartment. The "Class" section has a dropdown and checkboxes for Class A, Class B, and Class C. The "Age" section has a dropdown and checkboxes for Year Built and Year Renovated, each with a range input field. The "Size" section has a dropdown and checkboxes for Rentable Area, Floors, and Floor Plate, each with a range input field. At the bottom of the window is a "Save / Download" button.

- a. **Market(s) and/or submarket(s):** Select the **Markets** tab in the Building Filter window.



The screenshot shows the 'BUILDINGS' filter window with a count of 1843. The 'Markets' tab is highlighted with a green box. Below the tabs, there are sections for 'Map Filter' (with a toggle switch), 'Pins', 'Selected Markets' (1), 'Selected Submarkets' (0), and 'Competitive'. At the bottom, the 'Property Types' section shows 'Office' selected with a radio button, and 'Industrial' and 'Apartment' are unselected.

Use the geography selector list in the Markets & Sectors control panel to select the boxes next to the market(s) and/or submarket(s) you want to use. Make sure the selected property type in the Markets & Sectors control panel is the same as the property type selection in the Building Filter window.



The screenshot shows the 'Markets & Sectors' control panel on the left and the 'BUILDINGS' filter window on the right. In the 'Markets & Sectors' panel, the 'Office' icon is highlighted with a green box. Below it, the 'Levels' section shows 'Market' selected with a radio button, and 'Submarket', 'Major Market', and 'Downtown/Suburban' are unselected. A list of locations is shown, with 'Boston' selected and highlighted with a green box. The 'BUILDINGS' filter window on the right shows the 'Markets' tab selected, with 'Office' selected under 'Property Types'.

- b. **Radius around pinned location:** Select the **Pins** tab in the Building Filter window. In the **Pins** field, enter the address of the pinned location you want to use. Use the **Pin Radius** field to adjust the radius search parameters.

The screenshot shows the 'BUILDINGS' filter window with a count of 265. The 'Pins' tab is active, showing a map filter toggle and a pin location '70 Sleeper Street, Bost...'. The 'Pin Radius' is set to 1. Below, the 'Property Types' section has 'Office' selected, with 'Industrial' and 'Apartment' as options.

3. Continue to apply parameters to the competitive data set using the additional filters available, such as class, building type, age, size, tenancy, occupancy, loading doors/clear heights, subsidy status, and min and max rents. The building count at the top of the Building Filter window will update accordingly as additional parameters are applied.

The screenshot shows the 'BUILDINGS' filter window with a count of 95363. The 'Pins' tab is active, showing a map filter toggle and a pin location 'Type to filter pins'. The 'Pin Radius' is set to 1. Below, the 'Property Types' section has 'Industrial' selected, with 'Office' and 'Apartment' as options. The 'Building Types' section has 'Manufacturing', 'Warehouse', 'R&D', and 'Other' as options. The 'Building Tenancy' section has 'Owner/User' and 'Renter' as options. The 'Age' section has 'Year Built' from 1955 to 2021. The 'Size & Occupancy' section is partially visible.

4. View the list of buildings that fall within the applied parameters by selecting **VIEW LIST**. Add or remove buildings from the list as you see fit. To hide the list of buildings, select **HIDE LIST**.

The screenshot shows the top navigation bar with 'IMPORT', 'EXPORT', and 'APPEND REPORT' buttons. Below this, the 'BUILDINGS 95363' header is visible. A red box highlights the 'VIEW LIST' button. The interface includes a 'Map Filter' section with a toggle switch and a 'Pins' section with a search bar and a 'Pin Radius' dropdown. There are also tabs for 'Pins' and 'Markets', and a 'Competitive' section.

The screenshot shows the 'BUILDINGS 95363' interface with the 'HIDE LIST' button highlighted. The main content area displays a table of 'Matched Buildings (95363)'. The table has columns for ADDRESS, CITY, STATE, BUILDING NAME, and ZIP CODE. The table is filtered to show buildings in BAYONNE, NJ, and CORAL SPRINGS, FL. The table is sorted by ADDRESS. The table has 25 rows and 5 columns. The table is filtered to show buildings in BAYONNE, NJ, and CORAL SPRINGS, FL. The table is sorted by ADDRESS. The table has 25 rows and 5 columns.

ADDRESS	CITY	STATE	BUILDING NAME	ZIP CODE
21 COTTAGE ST	BAYONNE	NJ	DIAL PRODUCTS CO	07002
748 BROADWAY	BAYONNE	NJ	HOLIDAY TREE & TRIM	07002
100 7TH ST	BAYONNE	NJ	IDEAL ALUMINUM	07002
160 22ND ST	BAYONNE	NJ		07002
76 AVENUE A	BAYONNE	NJ	BLDG 8	07002
140 22ND ST	BAYONNE	NJ	KENRICH PETRO-CHEM	07002
1 AVENUE J	BAYONNE	NJ	BAYONNE LUBRICANTS	07002
77 LINNETT ST	BAYONNE	NJ	BUILDING 1	07002
8500 MONROE RD	CHARLOTTE	NC	189-211-05	28212
8800 MONROE RD	CHARLOTTE	NC		28212
9222 MONROE RD	CHARLOTTE	NC		28270
301 HIGHLAND AVE	JENKINTOWN	PA		19046
3850 118TH AVE	CORAL SPRINGS	FL		33065
11711 SAMPLE RD	CORAL SPRINGS	FL	CORAL SPRINGS PARK OF COMMERCE	33065
3561 126TH AVE	CORAL SPRINGS	FL		33065

- a. To add buildings to the filtered competitive data set, select the **Unmatched** tab in the building list window. Search for buildings by address, city, state, and/or zip code and select the building(s) you wish to add. Click **ADD**.

BUILDINGS 95363

Matched Buildings (95363) Removed (0) **Unmatched (220337)** Added (0)

ADDRESS	CITY	STATE	BUILDING NAME	ZIP CODE
21 COTTAGE ST	BAYONNE	NJ	DIAL PRODUCTS CO	07002
748 BROADWAY	BAYONNE	NJ	HOLIDAY TREE & TRIM	07002
100 7TH ST	BAYONNE	NJ	IDEAL ALUMINUM	07002
160 22ND ST	BAYONNE	NJ		07002
76 AVENUE A	BAYONNE	NJ	BLDG B	07002
140 22ND ST	BAYONNE	NJ	KENRICH PETRO-CHEM	07002
1 AVENUE J	BAYONNE	NJ	BAYONNE LUBRICANTS	07002
77 LINNETT ST	BAYONNE	NJ	BUILDING 1	07002
8500 MONROE RD	CHARLOTTE	NC	189-211-05	28212
8800 MONROE RD	CHARLOTTE	NC		28212
9222 MONROE RD	CHARLOTTE	NC		28270
301 HIGHLAND AVE	JENKINTOWN	PA		19046
3850 118TH AVE	CORAL SPRINGS	FL		33065
11711 SAMPLE RD	CORAL SPRINGS	FL	CORAL SPRINGS PARK OF COMMERCE	33065
3561 126TH AVE	CORAL SPRINGS	FL		33065

REMOVE ADD

- b. To remove buildings from the filtered competitive data set, select the building(s) you wish to remove from the **Matched Buildings** tab in the building list window. Click **REMOVE**.

Matched Buildings (95363) Removed (0) Unmatched (220337) Added (0)

ADDRESS	CITY	STATE	BUILDING NAME	ZIP CODE
21 COTTAGE ST	BAYONNE	NJ	DIAL PRODUCTS CO	07002
748 BROADWAY	BAYONNE	NJ	HOLIDAY TREE & TRIM	07002
100 7TH ST	BAYONNE	NJ	IDEAL ALUMINUM	07002
160 22ND ST	BAYONNE	NJ		07002
76 AVENUE A	BAYONNE	NJ	BLDG B	07002
140 22ND ST	BAYONNE	NJ	KENRICH PETRO-CHEM	07002
1 AVENUE J	BAYONNE	NJ	BAYONNE LUBRICANTS	07002
77 LINNETT ST	BAYONNE	NJ	BUILDING 1	07002
8500 MONROE RD	CHARLOTTE	NC	189-211-05	28212
8800 MONROE RD	CHARLOTTE	NC		28212
9222 MONROE RD	CHARLOTTE	NC		28270
301 HIGHLAND AVE	JENKINTOWN	PA		19046
3850 118TH AVE	CORAL SPRINGS	FL		33065
11711 SAMPLE RD	CORAL SPRINGS	FL	CORAL SPRINGS PARK OF COMMERCE	33065
3561 126TH AVE	CORAL SPRINGS	FL		33065

REMOVE ADD

5. When the query is complete, select **SAVE/DOWNLOAD**.

The screenshot shows the CBRE Locator web application. On the left, there's a sidebar with filters for Markets & Sections, Levels, and Building Filter. The main area displays 'BUILDINGS 75' with a 'Save / Download' button highlighted in a purple box. To the right, a table lists 'Matched Buildings (75)' with columns for ADDRESS, CITY, STATE, BUILDING NAME, and ZIP CODE. Below the table is a map of the United States with markers indicating the locations of the buildings.

ADDRESS	CITY	STATE	BUILDING NAME	ZIP CODE
200 BALLARDVALE ST	WILMINGTON	MA	BLDG 1	01887
101 STATION DR	WESTWOOD	MA	UNIVERSITY STATION	02090
180 WELLS AVE	NEWTON	MA		02459
60 WELLS AVE	NEWTON	MA	60 WELLS BLDG	02459
199 WELLS AVE	NEWTON	MA		02459
80 WILLIAM ST	WELLESLEY	MA		02481
70 HASTINGS ST	WELLESLEY	MA		02481
20 WILLIAM ST	WELLESLEY	MA		02481
700 DISTRICT AVE	BURLINGTON	MA		01803
100 DISTRICT AVE	BURLINGTON	MA		01803
50 BURLINGTON MALL RD	BURLINGTON	MA	EXECUTIVE PLACE III	01803
1 MONARCH DR	LITTLETON	MA	ONE MONARCH DRIVE	01460
859 WILLARD ST	QUINCY	MA		02169
108 MYRTLE ST	QUINCY	MA		02171
15 PLEASANT STREET CONNECTOR	FRAMINGHAM	MA		01701

6. Select the reports you want included in the workbook and name the query. Click **DOWNLOAD**.

The screenshot shows the 'Save / Download' dialog box. It contains a preview of the query results and a section titled 'Select reports to include in query:' with checkboxes for Property List, Snapshot, Quarterly Trends, Annual Trends, and Distribution. The 'DOWNLOAD' button is highlighted in a purple box. Below the dialog box, the same table of 'Matched Buildings (75)' is visible, along with a map of the United States.

Preview:

- # Properties : 75
- Geography Filter : Markets
- Data Set : Competitive
- Property Type : Office
- Class : Class A
- Year Built : 1950 to 2021
- Year Renovated : 1995 to 2021
- Rentable Area : 0 to 1398892
- Floors : 1 to 110
- Floor Plate : 368 to 628346

Select reports to include in query:

- ☒ Property List
- ☒ Snapshot
- ☐ Quarterly Trends
- ☒ Annual Trends
- ☒ Distribution

Show Aggregate Statistics for: ☐ Market ☐ Submarket

Boston Class A Office **DOWNLOAD**

7. The reports in the downloaded workbook will include the customized aggregates for the filtered competitive data set.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	Building Name	Address	City	State	ZipCode	Latitude	Longitude	Market	Submarket					
2	BLDG 1	200 BALLARDVALE ST	WILMINGTON	MA	01887	42.58977	-71.158463	Boston	Route 128 North					
3	UNIVERSITY STATION	101 STATION DR	WESTWOOD	MA	02090	42.207516	-71.157555	Boston	Route 128 South					
4		180 WELLS AVE	NEWTON	MA	02459	42.29229	-71.198723	Boston	Route 128 West					
5	60 WELLS BLDG	60 WELLS AVE	NEWTON	MA	02459	42.294438	-71.200818	Boston	Route 128 West					
6		199 WELLS AVE	NEWTON	MA	02459	42.291766	-71.197821	Boston	Route 128 West					
7		80 WILLIAM ST	WELLESLEY	MA	02481	42.319256	-71.235184	Boston	Route 128 West					
8		70 HASTINGS ST	WELLESLEY	MA	02481	42.314129	-71.249695	Boston	Route 128 West					
9		20 WILLIAM ST	WELLESLEY	MA	02481	42.317726	-71.230598	Boston	Route 128 West					
10		700 DISTRICT AVE	BURLINGTON	MA	01803	42.481817	-71.209297	Boston	Route 128 North					
11		100 DISTRICT AVE	BURLINGTON	MA	01803	42.485169	-71.211413	Boston	Route 128 North					
12	EXECUTIVE PLACE III	50 BURLINGTON MALL RD	BURLINGTON	MA	01803	42.486595	-71.205995	Boston	Route 128 North					
13	ONE MONARCH DRIVE	1 MONARCH DR	LITTLETON	MA	01460	42.518341	-71.519501	Boston	Route 495/Route 2 West					
14		859 WILLARD ST	QUINCY	MA	02169	42.228512	-71.032196	Boston	Route 128 South					
15		108 MYRTLE ST	QUINCY	MA	02171	42.278794	-71.03693	Boston	Route 128 South					
16		15 PLEASANT STREET CONNECTOR	FRAMINGHAM	MA	01701	42.297978	-71.492246	Boston	Framingham/Natick					
17	BLDG A	500 OLD CONNECTICUT PATH	FRAMINGHAM	MA	01701	42.313583	-71.390867	Boston	Framingham/Natick					
18		300 APOLLO DR	CHELMSFORD	MA	01824	42.599202	-71.328633	Boston	Route 3 North					
19		700 LONGWATER DR	NORWELL	MA	02061	42.158533	-70.881063	Boston	Route 128 South					
20		15 BRAINTREE HILL OFFICE PARK	BRAINTREE	MA	02184	42.226159	-71.02734	Boston	Route 128 South					
21	1 UNIVERSITY OFFICE PARK	29 SAWYER RD	WALTHAM	MA	02453	42.361765	-71.259448	Boston	Route 128 West					
22		333 WYMAN ST	WALTHAM	MA	02451	42.408328	-71.25596	Boston	Route 128 West					
23	HOBBS BROOK OFFICE PARK	303 WYMAN ST	WALTHAM	MA	02451	42.407498	-71.256399	Boston	Route 128 West					
24		50 WASHINGTON ST	WESTBOROUGH	MA	01581	42.287037	-71.563675	Boston	Route 495/Mass Pike West					
25	THE NON-PROFIT CENTER	89 SOUTH ST	BOSTON	MA	02111	42.351787	-71.057207	Boston	South Station					
26		21 CUSTOM HOUSE ST	BOSTON	MA	02110	42.358093	-71.052925	Boston	Central Business District					
27		101 MERRIMAC ST	BOSTON	MA	02114	42.363823	-71.061661	Boston	North Station/Waterfront					
28	ONE INTERNATIONAL PLACE	1 INTERNATIONAL PL	BOSTON	MA	02110	42.35664	-71.05149	Boston	Central Business District					
29	200 STATE	200 STATE ST	BOSTON	MA	02109	42.35952	-71.05256	Boston	Central Business District					
30		55 SUMMER ST	BOSTON	MA	02110	42.354445	-71.05917	Boston	Mid-Town					
31	100 SUMMER	100 SUMMER ST	BOSTON	MA	02110	42.353419	-71.057557	Boston	Central Business District					
32	99 HIGH	99 HIGH ST	BOSTON	MA	02110	42.354533	-71.054696	Boston	Central Business District					
33		70 FEDERAL ST	BOSTON	MA	02110	42.355721	-71.056213	Boston	Central Business District					
34	ONE FEDERAL STREET	1 FEDERAL ST	BOSTON	MA	02110	42.356075	-71.056999	Boston	Central Business District					
35	FEDERAL RESERVE PLAZA	600 ATLANTIC AVE	BOSTON	MA	02210	42.352725	-71.05533	Boston	Central Business District					
36	ONE BOSTON PLACE	1 BOSTON PL	BOSTON	MA	02108	42.358562	-71.058327	Boston	Central Business District					

Thank you

For more information

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